



PARTNERS IN POSITIVE ENERGY.

## Healthy Kids Can Cook In-School Field Trip REGISTRATION FORM

Today's Date: [Date]	School Board:
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### SCHOOL INFORMATION

School Name:			
Is this your first time booking with us?  <input type="radio"/> Yes <input type="radio"/> No	Are you booking for more than 1 class?  <input type="radio"/> Yes <input type="radio"/> No	If yes, how many classes are you hoping to book in our program (max. 4)?	Contact Teacher full name:
Full School Address:			
Booking Teacher email address:	School phone no.:	School Principal:	
Grade of Students (list all classrooms if more than one):	Approximate number of Students in each class (please list multiple classes separately. For Example, 4A – 25 students, 4B – 28 Students, etc):	If known, please list any special requirements or things we should be aware of (i.e. student special needs, severe allergies if known)	

How did you hear about our program:	<input type="radio"/> ATCO Blue Flame Kitchen Website	<input type="radio"/> Community Presentation
	<input type="radio"/> Event or Tradeshow	<input checked="" type="radio"/> Other: _____

### BOOKING INFORMATION

The Following Dates are available for the 2017-2018 School year. Please choose your top 4 options for dates. We will contact you to confirm which date we have chosen for your class(es) and which time slot you are given (either 9:00-11:00AM or 1:00-3:00PM). If you are booking for more than 1 class, we will automatically slot you into morning and afternoon sessions on the same day and if booking more than 2 classes will try to book two consecutive for days if possible.

<u>Month</u>	<u>Available Dates</u>									
<i>September 2017</i>	<b>6</b>	<b>12</b>	<b>13</b>	<b>19</b>	<b>20</b>	<b>26</b>				
<i>October 2017</i>	<b>3</b>	<b>4</b>	<b>10</b>	<b>11</b>	<b>17</b>	<b>18</b>	<b>24</b>	<b>25</b>	<b>31</b>	
<i>November 2017</i>	<b>1</b>	<b>7</b>	<b>8</b>	<b>14</b>	<b>15</b>	<b>21</b>	<b>22</b>	<b>28</b>	<b>29</b>	
<i>December 2017</i>	<b>5</b>	<b>12</b>	<b>13</b>	<b>19</b>	<b>20</b>					
<i>January 2018</i>	<b>9</b>	<b>10</b>	<b>16</b>	<b>17</b>	<b>23</b>	<b>24</b>	<b>30</b>	<b>31</b>		
<i>February 2018</i>	<b>6</b>	<b>7</b>	<b>13</b>	<b>14</b>	<b>20</b>	<b>21</b>	<b>27</b>	<b>28</b>		
<i>March 2018</i>	<b>6</b>	<b>7</b>	<b>13</b>	<b>14</b>	<b>20</b>	<b>21</b>				
<i>April 2018</i>	<b>3</b>	<b>4</b>	<b>10</b>	<b>11</b>	<b>17</b>	<b>18</b>	<b>24</b>	<b>25</b>		
<i>May 2018</i>	<b>1</b>	<b>2</b>	<b>8</b>	<b>9</b>	<b>15</b>	<b>16</b>	<b>22</b>	<b>23</b>	<b>29</b>	<b>30</b>

**AGREEMENT**

Once your registration form has been received, you will be notified of the time slot you have been assigned for your in-school field trip and will be given all other important information. We will remind you three weeks before your field trip date that we need final numbers and any student allergies to us no later than 2 weeks before we arrive to teach your class. Once we receive the final confirmation of student numbers, we will send you an invoice for your session. Payment must be received within 30 days of your invoice notice.

I agree to the above information and understand that I must inform ATCO Blue Flame Kitchen of final student numbers and any student allergies at least 2 weeks before our field trip date. I understand that I am responsible to ensure the invoice for the field trip is paid within 30 days of invoice date.

Please send me electronic communications from ATCO Blue Flame Kitchen

*By checking this box, you agree to receive electronic communications, including promotional materials, advertisements, event notices, and other materials, about the ATCO Blue Flame Kitchen School Programs. You can unsubscribe at any time.*

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Teacher Signature:

\_\_\_\_\_  
Date:

**FOR OFFICE USE ONLY**

Date registration received:	Date and time(s) assigned for field trip:	Additional content sent to teacher:
Class allergies:	Final class Numbers:	Date invoice sent:
Invoice Number:	Date payment received:	Additional comments:

**Please email completed registration form to [bfkanswerline@atco.com](mailto:bfkanswerline@atco.com)**